



Spelthorne Borough Council Services Committees Forward Plan and Key Decisions

This Forward Plan sets out the decisions which the Service Committees expect to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Service Committee, which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

Please direct any enquiries about this Plan to CommitteeServices@spelthorne.gov.uk.

Spelthorne Borough Council

Service Committees Forward Plan for 1 January 2025 to 31 July 2025

Anticipated earliest (or next) date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Community Wellbeing and Housing Committee 07 01 2025 Corporate Policy and Resources Committee 20 01 2025	Eclipse Leisure Centre Additional Spend	Non-Key Decision	Public	Kamal Mehmood, Strategic Lead for Leisure and Community Development, Richard Mortimer, Development Management Consultant
Corporate Policy and Resources Committee 20 01 2025 Audit Committee 28 01 2025	2023-24 Audited Accounts for KGE	Key Decision	Public	Paul Taylor, Chief Accountant
Corporate Policy and Resources Committee 20 01 2025	Action Tracker Update	Non-Key Decision	Public	Lee O'Neil, Deputy Chief Executive
Corporate Policy and Resources Committee 20 01 2025	Refreshed Sinking Fund Model	Key Decision	Private	Coralie Holman, Group Head - Assets, Paul Taylor, Chief Accountant

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Corporate Policy and Resources Committee 20 01 2025	Revised Corporate Complaints Policy To adopt a revised Policy which complies with the Local Government and Social Care Ombudsman's Complaint Handling Code.	Key Decision	Public	Gillian Scott, Corporate Governance Support Officer, Sacha Bailey, Projects Officer
Corporate Policy and Resources Committee 20 01 2025	Terms of Reference for KGE Task & Finish Group	Key Decision	Public	Linda Heron, Legal Services Manager
Corporate Policy and Resources Committee 20 01 2025	Terms of Reference for Members Transformation Board	Key Decision	Public	Linda Heron, Legal Services Manager
Corporate Policy and Resources Committee 20 01 2025	Treasury Management Draft Strategy 2025-26	Non-Key Decision	Public	Mahmud Rogers, Joint Financial Services Manager
Corporate Policy and Resources Committee 20 01 2025	Treasury Management Strategy Mid-Year Review	Non-Key Decision	Public	Mahmud Rogers, Joint Financial Services Manager
Corporate Policy and Resources Committee 10 02 2025	Asset Portfolio Exit Strategies	Non-Key Decision	Private	

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Corporate Policy and Resources Committee 10 02 2025 Council 24 04 2025	Calendar of Meetings 2025 - 2026	Non-Key Decision	Public	Matthew Williams, Democratic Services Officer
Corporate Policy and Resources Committee 10 02 2025 Council 27 02 2025	Capital Programme	Non-Key Decision	Public	Mahmud Rogers, Joint Financial Services Manager
Corporate Policy and Resources Committee 10 02 2025 Council 27 02 2025	Capital Strategy 2025-2026	Key Decision	Public	Mahmud Rogers, Joint Financial Services Manager
Corporate Policy and Resources Committee 10 02 2025	Car Park Management system award	Key Decision	Public	Bruno Barbosa, Parking Services Manager
Corporate Policy and Resources Committee 10 02 2025 Council 27 02 2025	Detailed Budget for 2025/26	Key Decision	Public	Mahmud Rogers, Joint Financial Services Manager

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Corporate Policy and Resources Committee 10 02 2025 Council 27 02 2025	Detailed Budget Treasury Management Strategy	Non-Key Decision	Public	Mahmud Rogers, Joint Financial Services Manager
Corporate Policy and Resources Committee 10 02 2025	Lloyds Bank Contract	Non-Key Decision	Private	Mahmud Rogers, Joint Financial Services Manager
Corporate Policy and Resources Committee 10 02 2025	MTFP	Non-Key Decision	Public	Mahmud Rogers, Joint Financial Services Manager
Corporate Policy and Resources Committee 10 02 2025 Council 27 02 2025	Pay Policy 2025/26	Key Decision	Public	Debbie O'Sullivan, HR Manager
Corporate Policy and Resources Committee 24 03 2025	Discretionary Rate Relief Policy	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Sandy Muirhead, Group Head - Commissioning and Transformation
Corporate Policy and Resources Committee 24 03 2025	Leisure Centre Rate Relief Application	Key Decision	Public	Sandy Muirhead, Group Head - Commissioning and Transformation

1 January Key Decision Forward plan

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Corporate Policy and Resources Committee 07 07 2025	Appointment of Charity Trustees - Staines Parochial Charity	Non-Key Decision	Public	Karen Wyeth, Democratic Services Manager
Corporate Policy and Resources Committee 07 07 2025	Appointments to Outside Bodies 25-26	Key Decision	Public	Karen Wyeth, Democratic Services Manager